

**SEWER FUND
REVENUES**

	ACTUAL	ADJUSTED	YEAR-END	CM RECOM.
	FY 08-09	BUDGET	ESTIMATE	BUDGET
	FY 08-09	FY 09-10	FY 09-10	FY 10-11
3840000 CONTRIBUTIONS-DEVELOPERS	223,449	0	0	0
3878000 PRIOR YRS RSRVS - SEWER	0	1,011,205	0	0
3884000 WASTEWATER IMPACT FEE	1,348,399	750,000	1,300,000	750,000
3921000 INTEREST INCOME	23,041	10,000	11,000	10,000
3921300 INTEREST - REST. CASH	68,222	40,000	25,000	30,000
3931000 SEWER O&M	6,139,043	7,266,930	6,500,000	7,300,000
3941000 EQUITY G/L IN JOINT VENTURE	(230,894)	0	0	0
TOTAL SEWER FUND REVENUES	7,571,260	9,078,135	7,836,000	8,090,000

REVENUE DETAIL FY 2010-2011

SEWER FUND

Account Title/ Account Number	Amount	Description / Justification
Wastewater Impact Fee 3884000	750,000	Fees need to keep pace with debt service requirements for the treatment plant. We will be updating the sewer master plan and impact fee study within the next year, and adjustments may be required. We anticipate a final income of \$1.2 million for FY 07-08 and suggest a budget for FY 08-09 of \$1.50 million.
Interest Income 3921000	10,000	Interest comes from the investment of idle cash. The city follows its own investment policy and the State Money Management Act.
Interest-Restricted Cash 3921300	30,000	Interest comes from the investment of idle cash. The city follows its own investment policy and the State Money Management Act.
Sewer O&M 3931000	7,300,000	These charges are for the sewer fee charged to every home and business in the city. This revenue increases with additional structures built in the city every year. The city contracted with HDR and updated our sewer rates for FY 07-08. There is a rate increase for FY 08-09 of 15.9% with the HRD study and 1% rate increase for FY 09-10.

WASTEWATER DIVISION-PUBLIC WORKS

PROFESSIONAL PREPARATION PLAN

FISCAL YEAR 2010-2011

1. Water Environment Association of Utah Annual Conference
 - Receive professional certification renewal credit and networking opportunities
 - St. George, Utah
 - April 1 - 3, 2010
 - Estimated cost per person -- \$700

2. Rural Water Association of Utah Annual Conference
 - Receive professional certification renewal credit and networking opportunities
 - St. George, Utah
 - March 3 - 6, 2010
 - Estimated cost per person -- \$700

3. In-house Outlook Computer training
 - Increase knowledge of the program
 - In-house, West Jordan
 - Date to be determined

4. In-house Excel Computer training
 - Increase knowledge of the program
 - In-house, West Jordan
 - Date to be determined

TRAINING PLAN SUMMARY DEPT:

Public Works-Wastewater Division

Approved?	Name	Justification	No training requests this year	Training requests: Request #s from training list			Total estimated cost for these requests
				1	3	4	
	Morgan, Joe	Certification & Networking		1	3	4	\$700
	Larson, Brad	Certification & Training		1	3	4	\$700
	Casey, Johnson	Certification & Networking		1			\$700
	Bliss, Dave	Certification & Networking		1			\$700
	Jessop, Carl	Certification & Networking		1			\$700
	Stringer, Rick	Certification & Networking		2			\$700
	Orton, Troy	Certification & Networking		2			\$700
	Rayl, Justin	Certification & Training		2			\$700
	Roberts, Dave	Certification & Networking		2			\$700
	Schmidt, Jeff	Certification & Training		2			\$700
	Anderson, Nick	Certification & Networking		2	3	4	\$700

**TREATMENT &
ADMINISTRATION
52515001**

	ACTUAL FY 08-09	ADJUSTED BUDGET FY 09-10	YEAR-END ESTIMATE FY 09-10	CM RECOM. BUDGET FY 10-11
OPERATING EXPENSES				
4257000 INTERFUND SERVICE FEE	0	551,676	551,676	551,676
4257010 DIRECT SERVICES FEE	0	484,795	396,065	400,918
4310000 PROFESSIONAL & TECHNICAL	0	5,000	3,500	5,000
4330000 TRAINING	0	600	500	600
4491000 SEWAGE TREATMENT	0	3,400,000	3,362,000	3,400,000
4491010 TRTMT. PLANT CAPITAL CHARGE	0	283,000	125,000	320,000

TOTAL TREATMENT & ADMIN.	0	4,725,071	4,438,741	4,678,194
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FUNCTIONAL SUMMARY

OPERATING EXPENSES	0	4,725,071	4,438,741	4,678,194
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TOTAL FUNCTIONAL AREAS	0	4,725,071	4,438,741	4,678,194
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EXPENDITURE DETAIL FY 2010-2011

PUBLIC WORKS DEPARTMENT

Program

Program Number

Sewer Treatment and Administration

52515001

Account Title/ Account Number	Amount	Description / Justification
Interfund Service Fee 4257000	551,676	Charges from the Sewer Fund to the General Fund to pay a share of the legislative and administrative costs of running the City. Developed according to a regularly updated schedule in the transfer documentation section of the budget.
Direct Services Fee 4257010	400,918	Fees for specific, direct support services from utility billing, engineering, and public works administration.
Professional & Technical 4310000	5,000	Contingency for special consultant help with sewer system or issues.
Training 4330000	600	Training, networking, and issues discussion opportunities to keep the City informed on sewer treatment issues in the state.
Sewage Treatment 4491000	3,400,000	Treatment charges from the regional sewer treatment facility, the South Valley Water Reclamation Facility (SVWRF) (The City of West Jordan is one of five owners of the facility and is charged for treatment of sewerage)(6 months @ \$281638 + 6 months @ \$285000 + \$3399828) use 3.4 million.
Treatment Plant Capital 4491010	320,000	Charges for West Jordan's share of small capital projects and equipment at the sewer treatment plant. (Does not include major rehab and expansion, projects.) West Jordan will pay a larger share of the capital costs after January 2011 as the City will own a larger share of the treatment plant capacity.

**WASTEWATER INSPECTION
& CLEANING
52520001**

	ACTUAL FY 08-09	ADJUSTED BUDGET FY 09-10	YEAR-END ESTIMATE FY 09-10	CM RECOM. BUDGET FY 10-11
<u>SALARIES & BENEFITS</u>				
4110000 SALARIES FULL-TIME	0	374,500	374,500	374,500
4110001 SALARIES PART/SEASONAL	0	8,500	8,500	8,500
4110003 OVERTIME	0	38,250	38,250	38,250
4110030 SICK LEAVE BUYOUT	0	1,200	1,200	1,500
4110100 ON CALL SALARIES	0	3,723	3,723	3,723
4130110 RETIREMENT	0	78,541	78,541	78,545
4130120 MEDICAL & DENTAL INSURANCE	0	67,015	67,015	67,723
4130130 WORKERS COMPENSATION	0	8,223	8,223	6,992
4130140 LONG-TERM DISABILITY	0	4,157	4,157	4,157
4130150 UNEMPLOYMENT	0	1,915	1,915	1,915
<u>OPERATING EXPENSES</u>				
4210000 BOOKS & SUBSCRIPTIONS	0	209	148	209
4215000 MEMBERSHIPS	0	513	300	513
4240000 OFFICE SUPPLIES	0	353	800	353
4250000 EQUIPMENT SUPPLIES & MAINT.	0	11,729	11,000	10,029
4250010 UNIFORMS	0	3,240	2,500	3,240
4255100 VEHICLE LEASE	0	16,000	16,000	0
4270000 UTILITIES	0	566	425	566
4280000 TELEPHONE	0	3,119	3,000	1,600
4310000 PROFESSIONAL & TECHNICAL	0	12,513	12,000	12,513
4330000 TRAINING	0	4,900	4,900	4,900
4480000 DEPT SUPPLIES	0	48,125	43,000	48,125
4612000 CLEAN UP CONTINGENCY	0	14,279	0	14,279
<u>CAPITAL OUTLAYS</u>				
4740000 EQUIPMENT	0	0	0	0
TOTAL INSPECTION & CLEANING	0	701,570	680,097	682,132
FUNCTIONAL SUMMARY				
SALARIES & BENEFITS	0	586,024	586,024	585,805
OPERATING EXPENSES	0	115,546	94,073	96,327
CAPITAL OUTLAYS	0	0	0	0
TOTAL FUNCTIONAL AREAS	0	701,570	680,097	682,132

PAYROLL BUDGETING SCHEDULE 5/3/2010

TITLE	CHG PCT	FULL TIME	PART TIME	SPECIAL	ON-CALL	OVER TIME	SICK LEAVE	VEHIC ALLOW	UNIF ALLOW	UNEMP.	LNG. TRM.	RETIRE	INSUR	WORK COMP	TOTAL PERSONNEL COST
		4110000	4110001	4110XXX	4110100	4110003	4110030	4130160	4130170	4130150	4130140	4130110	4130120	4130130	
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WASTEWATER INSP. & CLEANING															
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52520001															
WSTWATER OPERATIONS SUPV	90%	59,289								296	658	14,140	6,930	1,082	82,396
WSTWATER SUPERINTENDENT	48%	35,780								179	397	6,906	5,497	653	49,412
WSTWATER SYS OPER I	93%	39,298								196	436	7,585	11,005	717	59,237
WSTWATER SYS OPER II	93%	41,264								206	458	7,964	7,456	753	58,102
WSTWATER SYS OPER III	93%	47,866								239	531	9,238	3,820	874	62,569
WSTWATER SYS OPER III	93%	47,866								239	531	11,416	11,005	874	71,932
WSTWATER SYS OPER IV	93%	52,818								264	586	10,194	11,005	964	75,831
WSTWATER SYS OPER IV	93%	50,318								252	559	9,711	11,005	919	72,763
@P. T. SEASONAL LABORER	100%		8,500							42		761		155	9,458
@ON-CALL	100%				3,723							54			3,777
@OVERTIME	100%					38,250						555			38,805
@SICK LEAVE BUYOUT	100%						1,500					22			1,522
TOTAL		374,500	8,500	0	3,723	38,250	1,500	0	0	1,915	4,157	78,545	67,723	6,992	585,804
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EXPENDITURE DETAIL FY 2010-2011

PUBLIC WORKS DEPARTMENT

Program

Program Number

Wastewater Inspection & Cleaning

52520001

Account Title/ Account Number	Amount	Description / Justification
Books & Subscriptions 4210000	209	Funds for books and materials in any training area pertaining to our field of work.
Memberships 4215000	513	Allows three individuals to keep WEF membership which aide in providing information on the industry. Allows to keep WEAU memberships with industry news.
Office Supplies 4240000	353	Funds to supply materials to prepare reports, keep office and field work organized and staff informed, tracking all aspects in our field of work.
Equipment Supplies & Maint. 4250000	10,029	Funds for parts, supplies for minor repairs on small equipment; replacement if necessary. Outside technical service and diagnostics.
Uniforms 4250010	3,240	Funds for proper clothing and other safety protection equipment.
Utilities 4270000	566	Funds to supply high voltage power in operating the sewer lift station.
Telephone 4280000	1,600	Funds for radio communication between employees and cellular phone service for key employees needing to communicate to contractors, vendors, agencies to perform their duties.
Professional & Technical 4310000	12,513	Funds provided for employees to obtain required CDLs and Certifications. Funds pay for participation in the Blue Stakes services to send over excavation tickets. Consulting work, electrical repair/replacement, asset troubleshooting and repairs.
Training 4330000	4,900	Funds for educational and training seminars to obtain mandatory C.E.U.s. To maintain Wastewater certifications for employees that are required by state law.

EXPENDITURE DETAIL FY 2010-2011

PUBLIC WORKS DEPARTMENT

Program	Program Number
Wastewater Inspection & Cleaning	52520001

Account Title/ Account Number	Amount	Description / Justification
Department Supplies 4480000	48,125	Funds to purchase materials/parts in performing maintenance on wastewater system infrastructure. The infrastructure include but not limited too are: wastewater line back-ups, repairs and recovery, lift station maintenance, manhole maintenance/repair, pipe
Clean Up Contingency 4612000	14,279	Funds for clianup, sanitation and removal of wastewater from homes and businesses after sewer backups and/or storm drain flooding.

**WASTEWATER REPAIR &
CONSTRUCTION
52520002**

	ACTUAL FY 08-09	ADJUSTED BUDGET FY 09-10	YEAR-END ESTIMATE FY 09-10	CM RECOM. BUDGET FY 10-11
<u>SALARIES & BENEFITS</u>				
4110000 SALARIES FULL-TIME	0	182,261	182,261	182,261
4110003 OVERTIME	0	6,750	6,750	6,750
4110030 SICK LEAVE BUYOUT	0	600	600	100
4110100 ON CALL SALARIES	0	657	657	657
4130110 RETIREMENT	0	35,327	35,327	35,285
4130120 MEDICAL & DENTAL INSURANCE	0	26,140	26,140	33,910
4130130 WORKERS COMPENSATION	0	3,913	3,913	3,327
4130140 LONG-TERM DISABILITY	0	2,023	2,023	2,023
4130150 UNEMPLOYMENT	0	911	911	911
<u>OPERATING EXPENSES</u>				
4210000 BOOKS & SUBSCRIPTIONS	0	91	25	91
4215000 MEMBERSHIPS	0	224	50	224
4240000 OFFICE SUPPLIES	0	154	100	154
4250000 EQUIPMENT SUPPLIES & MAINT.	0	4,381	11,000	14,631
4250010 UNIFORMS	0	1,461	800	1,461
4255000 FLEET LEASE	0	93,820	75,000	90,837
4280000 TELEPHONE	0	1,362	900	1,600
4310000 PROFESSIONAL & TECHNICAL	0	5,466	2,500	5,466
4330000 TRAINING	0	2,800	2,800	2,800
4480000 DEPT SUPPLIES	0	21,024	17,000	21,024
4612000 CLEAN UP CONTINGENCY	0	5,606	0	5,606
<u>CAPITAL OUTLAYS</u>				
4740000 EQUIPMENT	0	0	0	0
TOTAL REPAIR & CONST.	0	394,971	368,757	409,118
FUNCTIONAL SUMMARY				
SALARIES & BENEFITS	0	258,582	258,582	265,224
OPERATING EXPENSES	0	136,389	110,175	143,894
CAPITAL OUTLAYS	0	0	0	0
TOTAL FUNCTIONAL AREAS	0	394,971	368,757	409,118

PAYROLL BUDGETING SCHEDULE 5/3/2010

TITLE	CHG PCT	FULL TIME	PART TIME	SPECIAL APPT.	ON-CALL	OVER TIME	SICK LEAVE	VEHIC ALLOW	UNIF ALLOW	UNEMP.	LNG. TRM.	RETIRE	INSUR	WORK COMP	TOTAL PERSONNEL COST
		4110000	4110001	4110XXX	4110100	4110003	4110030	4130160	4130170	4130150	4130140	4130110	4130120	4130130	
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WASTEWATER REPAIR & CONST.															
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52520002															
WSTWATER CONST SUPV	93%	58,328								292	647	11,257	7,456	1,065	79,046
WSTWATER CONST TECH III	90%	45,195								226	502	8,723	10,650	825	66,120
WSTWATER CONST TECH III	90%	45,195								226	502	8,723	10,650	825	66,120
WSTWATER SUPERINTENDENT	45%	33,544								168	372	6,474	5,153	612	46,324
@ON-CALL	100%				657							10			667
@OVERTIME	100%					6,750						98			6,848
@SICK LEAVE BUYOUT	100%						100					1			101
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TOTAL		182,261	0	0	657	6,750	100	0	0	911	2,023	35,285	33,910	3,327	265,225
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EXPENDITURE DETAIL FY 2010-2011

PUBLIC WORKS DEPARTMENT

Program

Program Number

Wastewater Repair & Construction

52520002

Account Title/ Account Number	Amount	Description / Justification
Books & Subscriptions 4210000	91	Funds for books and materials in any training area pertaining to our field of work.
Memberships 4215000	224	Allows three individuals to keep WEF membership which aide in providing information on the industry. Allows to keep WEAU memberships with industry news.
Office Supplies 4240000	154	Funds to supply materials to prepare reports, keep office and field work organized and staff informed, tracking all aspects in our field of work.
Equipment Supplies & Maint. 4250000	14,631	Funds for parts, supplies for minor repairs on small equipment; replacement if necessary. Outside technical service and diagnostics. Includes \$10,250 for backhoe lease.
Uniforms 4250010	1,461	Funds for proper clothing and other safety protection equipment.
Fleet O & M Charge 4255000	90,837	Charge for operation and maintenance of vehicles
Telephone 4280000	1,600	Funds for radio communication between employees and cellular phone service for key employees needing to communicate to contractors, vendors, agencies to perform their duties.
Professional & Technical 4310000	5,466	Funds provided for employees to obtain required CDLs and Certifications. Funds pay for participation in the Blue Stakes services to send over excavation tickets. Consulting work, electrical repair/replacement, asset troubleshooting and repairs.
Training 4330000	2,800	Funds for educational and training seminars to obtain mandatory C.E.U.s. To maintain Wastewater certifications for employees that are required by state law.

EXPENDITURE DETAIL FY 2010-2011

PUBLIC WORKS DEPARTMENT

Program	Program Number
Wastewater Repair & Construction	52520002

Account Title/ Account Number	Amount	Description / Justification
Department Supplies 4480000	21,024	Funds to purchase materials/parts in performing maintenance on wastewater system infrastructure. The infrastructure include but not limited too are: wastewater line back-ups, repairs and recovery, lift station maintenance, manhole maintenance/repair, pipe
Clean Up Contingency 4612000	5,606	Funds for clianup, sanitation and removal of wastewater from homes and businesses after sewer backups and/or storm drain flooding.

**WASTEWATER SPECIAL
PROJECTS
52520003**

	ACTUAL FY 08-09	ADJUSTED BUDGET FY 09-10	YEAR-END ESTIMATE FY 09-10	CM RECOM. BUDGET FY 10-11
<u>SALARIES & BENEFITS</u>				
4110000 SALARIES FULL-TIME	0	47,272	47,272	47,272
4110030 SICK LEAVE BUYOUT	0	200	200	100
4130110 RETIREMENT	0	9,625	9,625	9,589
4130120 MEDICAL & DENTAL INSURANCE	0	7,745	7,745	8,662
4130130 WORKERS COMPENSATION	0	1,015	1,015	863
4130140 LONG-TERM DISABILITY	0	525	525	525
4130150 UNEMPLOYMENT	0	236	236	236
<u>OPERATING EXPENSES</u>				
4210000 BOOKS & SUBSCRIPTIONS	0	25	0	25
4215000 MEMBERSHIPS	0	62	0	62
4240000 OFFICE SUPPLIES	0	43	0	43
4250000 EQUIPMENT SUPPLIES & MAINT.	0	1,219	0	1,219
4250010 UNIFORMS	0	394	0	394
4280000 TELEPHONE	0	379	500	0
4310000 PROFESSIONAL & TECHNICAL	0	1,521	0	1,521
4480000 DEPT SUPPLIES	0	5,851	3,000	5,851
4612000 CLEAN UP CONTINGENCY	0	1,560	0	1,560
<u>CAPITAL OUTLAYS</u>				
4740000 EQUIPMENT	0	0	0	0
TOTAL SPECIAL PROJECTS	0	77,672	70,118	77,922
FUNCTIONAL SUMMARY				
SALARIES & BENEFITS	0	66,618	66,618	67,247
OPERATING EXPENSES	0	11,054	3,500	10,675
CAPITAL OUTLAYS	0	0	0	0
TOTAL FUNCTIONAL AREAS	0	77,672	70,118	77,922

PAYROLL BUDGETING SCHEDULE 5/3/2010

TITLE	CHG PCT	FULL TIME	PART TIME	SPECIAL APPT.	ON-CALL	OVER TIME	SICK LEAVE	VEHIC ALLOW	UNIF ALLOW	UNEMP.	DISABIL.	LNG. TRM.	RETIRE	INSUR	WORK COMP	TOTAL PERSONNEL COST
		4110000	4110001	4110XXX	4110100	4110003	4110030	4130160	4130170	4130150	4130140	4130110	4130120	4130130		
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WASTEWATER SPECIAL PROJECTS																
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52520003																
WSTWATER CONST SUPV	7%	4,390								22	49	847	561	80	5,950	
WSTWATER CONST TECH II	10%	5,022								25	56	969	1,183	92	7,347	
WSTWATER CONST TECH III	10%	5,022								25	56	969	1,183	92	7,347	
WSTWATER OPERATIONS SUPV	10%	6,588								33	73	1,571	770	120	9,155	
WSTWATER SUPERINTENDENT	7%	5,218								26	58	1,007	802	95	7,206	
WSTWATER SYS OPER I	7%	2,958								15	33	571	828	54	4,459	
WSTWATER SYS OPER II	7%	3,106								16	34	599	561	57	4,373	
WSTWATER SYS OPER III	7%	3,603								18	40	695	288	66	4,710	
WSTWATER SYS OPER III	7%	3,603								18	40	859	828	66	5,414	
WSTWATER SYS OPER IV	7%	3,976								20	44	767	828	73	5,708	
WSTWATER SYS OPER IV	7%	3,787								19	42	731	828	69	5,477	
@SICK LEAVE BUYOUT	100%						100							1	101	
TOTAL		47,272	0	0	0	0	100	0	0	236	525	9,589	8,662	863	67,246	
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EXPENDITURE DETAIL FY 2010-2011

PUBLIC WORKS DEPARTMENT

Program

Program Number

Wastewater Special Projects

52520003

Account Title/ Account Number	Amount	Description / Justification
Books & Subscriptions 4210000	25	Funds for books and materials in any training area pertaining to our field of work.
Memberships 4215000	62	Allows three individuals to keep WEF membership which aide in providing information on the industry. Allows to keep WEAU memberships with industry news.
Office Supplies 4240000	43	Funds to supply materials to prepare reports, keep office and field work organized and staff informed, tracking all aspects in our field of work.
Equipment Supplies & Maint. 4250000	1,219	Funds for parts, supplies for minor repairs on small equipment; replacement if necessary. Outside technical service and diagnostics.
Uniforms 4250010	394	Funds for proper clothing and other safety protection equipment.
Professional & Technical 4310000	1,521	Funds provided for employees to obtain required CDLs and Certifications. Funds pay for participation in the Blue Stakes services to send over excavation tickets. Consulting work, electrical repair/replacement, asset troubleshooting and repairs.
Department Supplies 4480000	5,851	Funds to purchase materials/parts in performing maintenance on wastewater system infrastructure. The infrasturcture include but not limited too are: wastewater line back-ups, repairs and recovery, lift station maintenance, manhole maintenance/repair, pipe
Clean Up Contingency 4612000	1,560	Funds for clianup, sanitation and removal of wastewater from homes and businesses after sewer backups and/or storm drain flooding.