

**FLEET FUND
REVENUES**

| | ACTUAL | ADJUSTED | YEAR-END | CM RECOM. |
|------------------------------------|------------------|------------------|------------------|------------------|
| | FY 08-09 | BUDGET | ESTIMATE | BUDGET |
| | FY 08-09 | FY 09-10 | FY 09-10 | FY 10-11 |
| 3610000 INTEREST EARNINGS | 135,383 | 60,000 | 32,000 | 18,000 |
| 3637000 VEHICLE LEASE - INTERNAL | 45,000 | 45,000 | 45,000 | 45,000 |
| 3640000 SALE OF FIXED ASSETS | 150,394 | 0 | 0 | 0 |
| 3690000 SUNDRY REVENUE | 0 | 26,799 | 26,799 | 0 |
| 3825000 TRANS FROM GENERAL FUND | 347,493 | 0 | 0 | 0 |
| 3841000 CHARGE TO UTILITY FUND | 191,046 | 206,405 | 206,405 | 199,840 |
| 3842000 CHARGE TO GENERAL FUND | 1,798,895 | 1,665,311 | 1,665,311 | 1,616,892 |
| 3844000 CHARGE TO SOLID WASTE FUND | 33,714 | 23,455 | 23,455 | 22,709 |
| 3875000 PRIOR YEARS RESERVES | 0 | 1,675,703 | 0 | 371,556 |
| TOTAL FLEET FUND REVENUES | 2,701,925 | 3,702,673 | 1,998,970 | 2,273,997 |

REVENUE DETAIL FY 2010-2011

FLEET FUND

| Account Title/ Account Number | Amount | Description / Justification |
|---------------------------------------|-----------|--|
| Interest Earnings 3610000 | 18,000 | Interest comes from the investment of idle cash. The city follows it own investment policy and the State Money Management Act. |
| Vehicle Lease-Internal 3637000 | 45,000 | |
| Charge to Utility Funds 3841000 | 199,840 | These service charges reflect the Fleet Lease costs for each department. |
| Charge to General Fund 3842000 | 1,616,892 | These service charges reflect the Fleet Lease costs for each department. |
| Charge to Solid Waste Fund 3844000 | 22,709 | These service charges relect the Fleet Lease costs for each department. |

PUBLIC WORKS FLEET DIVISION

TRAINING PREPARATION PLAN

FISCAL YEAR 2010-2011

1. Office/Technology Skills Training
Receive in-house training on computer programs such as Outlook, Intermediate Word, Excel and Power Point.
Various Dates
2. Napa Training
Receive additional training on Electrical systems, front end suspensions, brakes, advance training on the Genesis scan tool etc.
Various Dates
Estimated cost per person--\$100.00 per class
3. Rocky Mountain Fleet Conference
Receive training and critical laws on certifications and updates on new vehicles
Radisson Hotel in Salt Lake City September 21-25
Estimated Cost per person- \$800.00
4. Lake City International
Receive various training on repairs and updates on Large equipment
Various Dates
Estimated Cost per person --No cost for the class but overtime for the employee
5. Freightliner
Various classes on Front End Hubs Seals and A/C Certifications, Air Brake Certification etc.
Once a month different topics
Estimated cost per person--No cost for the class but, 3 hours overtime for the employee
6. EVT Training and certification training
Receive Emergency Vehicle Technician Certification Training
Date and Place to be Determined
Estimated Cost \$1600.00 per person

**FLEET MAINTENANCE
61444101**

| | ACTUAL | ADJUSTED | YEAR-END | CM RECOM. |
|---------------------------------------|----------|------------------|------------------|------------------|
| | FY 08-09 | BUDGET | ESTIMATE | BUDGET |
| | | FY 09-10 | FY 09-10 | FY 10-11 |
| <u>SALARIES & BENEFITS</u> | | | | |
| 4110000 SALARIES FULL-TIME | 0 | 336,375 | 340,000 | 260,424 |
| 4110003 OVERTIME | 0 | 5,000 | 2,600 | 5,000 |
| 4110030 SICK LEAVE BUYOUT | 0 | 1,300 | 1,349 | 1,300 |
| 4110100 ON CALL SALARIES | 0 | 4,380 | 4,100 | 4,380 |
| 4130110 RETIREMENT | 0 | 68,308 | 68,308 | 50,417 |
| 4130120 MEDICAL & DENTAL INSURANCE | 0 | 61,108 | 61,108 | 48,609 |
| 4130130 WORKERS COMPENSATION | 0 | 7,147 | 7,147 | 4,691 |
| 4130140 LONG-TERM DISABILITY | 0 | 3,734 | 3,734 | 2,891 |
| 4130150 UNEMPLOYMENT | 0 | 1,682 | 1,682 | 1,302 |
| <u>OPERATING EXPENSES</u> | | | | |
| 4210000 BOOKS & SUBSCRIPTIONS | 0 | 600 | 600 | 600 |
| 4240000 OFFICE SUPPLIES | 0 | 0 | 0 | 1,000 |
| 4250000 EQUIPMENT SUPPLIES & MAINT. | 0 | 253,000 | 353,000 | 230,000 |
| 4250010 UNIFORMS | 0 | 2,823 | 2,823 | 3,000 |
| 4250020 TOOLS | 0 | 1,800 | 1,800 | 1,800 |
| 4251000 FUEL | 0 | 676,775 | 573,453 | 550,000 |
| 4257010 DIRECT SERVICES FEE | 0 | 21,464 | 21,464 | 21,464 |
| 4280000 TELEPHONE | 0 | 1,080 | 500 | 700 |
| 4310000 PROFESSIONAL & TECHNICAL | 0 | 405 | 1,313 | 6,200 |
| 4310810 CONTRACT SERVICES | 0 | 220,000 | 220,000 | 273,305 |
| 4330000 TRAINING | 0 | 3,188 | 3,188 | 4,830 |
| 4480000 DEPT SUPPLIES | 0 | 0 | 0 | 17,000 |
| 4650000 DAMAGE RESERVE | 0 | 48,000 | 50,000 | 48,000 |
| <u>CAPITAL OUTLAYS</u> | | | | |
| 4740000 EQUIPMENT | 0 | 0 | 0 | 0 |
| TOTAL FLEET | 0 | 1,718,169 | 1,718,169 | 1,536,913 |
| FUNCTIONAL SUMMARY | | | | |
| SALARIES & BENEFITS | 0 | 489,034 | 490,028 | 379,014 |
| OPERATING EXPENSES | 0 | 1,229,135 | 1,228,141 | 1,157,899 |
| CAPITAL OUTLAYS | 0 | 0 | 0 | 0 |
| TOTAL FUNCTIONAL AREAS | 0 | 1,718,169 | 1,718,169 | 1,536,913 |

PAYROLL BUDGETING SCHEDULE 5/3/2010

| TITLE | CHG PCT | FULL TIME | PART TIME | SPECIAL APPT. | ON-CALL | OVER TIME | SICK LEAVE | VEHIC ALLOW | UNIF ALLOW | UNEMP. | DISABIL. | LNG. TRM. | RETIRE | INSUR | WORK COMP | TOTAL PERSONNEL COST |
|--------------------|---------|-----------|-----------|---------------|---------|-----------|------------|-------------|------------|---------|----------|-----------|---------|---------|-----------|----------------------|
| | | 4110000 | 4110001 | 4110XXX | 4110100 | 4110003 | 4110030 | 4130160 | 4130170 | 4130150 | 4130140 | 4130110 | 4130120 | 4130130 | | |
| ===== | | | | | | | | | | | | | | | | |
| FLEET MAINTENANCE | | | | | | | | | | | | | | | | |
| ===== | | | | | | | | | | | | | | | | |
| 61444101 | | | | | | | | | | | | | | | | |
| ADMIN ASSISTANT II | 10% | 3,829 | | | | | | | | 19 | 43 | 739 | 770 | | 7 | 5,406 |
| FLEET MECHANIC II | 94% | 46,050 | | | | | | | | 230 | 511 | 8,888 | 7,537 | | 841 | 64,057 |
| FLEET MECHANIC II | 94% | 37,880 | | | | | | | | 189 | 420 | 7,311 | 11,123 | | 692 | 57,616 |
| FLEET MECHANIC III | 94% | 50,834 | | | | | | | | 254 | 564 | 9,811 | 7,537 | | 928 | 69,929 |
| FLEET MECHANIC III | 94% | 48,406 | | | | | | | | 242 | 537 | 9,342 | 7,537 | | 884 | 66,947 |
| FLEET MECHANIC III | 94% | 50,834 | | | | | | | | 254 | 564 | 9,811 | 7,537 | | 928 | 69,929 |
| FLEET SERVICE TECH | 59% | 22,590 | | | | | | | | 113 | 251 | 4,360 | 6,570 | | 412 | 34,296 |
| @ON-CALL | 100% | | | | 4,380 | | | | | | | 64 | | | | 4,444 |
| @OVERTIME | 100% | | | | | 5,000 | | | | | | 73 | | | | 5,073 |
| @SICK LEAVE BUYOUT | 100% | | | | | | 1,300 | | | | | 19 | | | | 1,319 |
| ===== | | | | | | | | | | | | | | | | |
| TOTAL | | 260,424 | 0 | 0 | 4,380 | 5,000 | 1,300 | 0 | 0 | 1,302 | 2,891 | 50,417 | 48,609 | 4,691 | | 379,014 |
| ===== | | | | | | | | | | | | | | | | |

EXPENDITURE DETAIL FY 2010-2011

PUBLIC WORKS DEPARTMENT

Program

Program Number

Fleet Maintenance

61444101

| Account Title/ Account Number | Amount | Description / Justification |
|--|---------|--|
| Books & Subscriptions 4210000 | 600 | Repair manuals and technical data to repair vehicles. |
| Office Supplies 4240000 | 1,000 | Paper folders, pens, etc. |
| Equipment Supplies & Maint. 4250000 | 230,000 | Parts and supplies for vehicles and shop equipment maintenance and repairs. |
| Uniforms 4250010 | 3,000 | Uniforms and coveralls for Mechanics and Admin Assistant |
| Tools 4250020 | 1,800 | Tool allowance for five mechanics |
| Fuel 4251000 | 550,000 | Fuel purchases for vehicles and equipment |
| Direct Services Fee 4257010 | 21,464 | Fees for direct services provided by Public Works Operations Management |
| Telephone 4280000 | 700 | Charges for Fleet Supervisor and on call mechanic cell phones. |
| Professional & Technical 4310000 | 6,200 | Fees for professional licensing and certifications |
| Contract Services 4310810 | 273,305 | Charges for vehicle repairs with outside vendors. Services for hazardous waste material disposal (Solvent tank service, used oil filters, tires etc). Contracted repairs and inspections of shop equipment. Also, included \$123,305 for Administration services to Salt lake County |

EXPENDITURE DETAIL FY 2010-2011

PUBLIC WORKS DEPARTMENT

Program

Program Number

Fleet Maintenance

61444101

| Account Title/ Account Number | Amount | Description / Justification |
|----------------------------------|--------|--|
| Training 4330000 | 4,830 | Training for mechanics and Fleet Supervisor |
| Department Supplies 4480000 | 17,000 | Miscellaneous supplies for fleet division and some supplies for all public works divisions (welding rod, welding gasses, cleaning rags etc.) |
| Damage Reserve 4650000 | 48,000 | Charges to repair vehicles damaged by accident or abuse. |

**PURCHASING & INVENTORY
61444102**

| | ACTUAL FY 08-09 | ADJUSTED BUDGET FY 09-10 | YEAR-END ESTIMATE FY 09-10 | CM RECOM. BUDGET FY 10-11 |
|---------------------------------------|--------------------|--------------------------------|----------------------------------|---------------------------------|
| <u>SALARIES & BENEFITS</u> | | | | |
| 4110000 SALARIES FULL-TIME | 0 | 102,248 | 102,248 | 50,158 |
| 4110003 OVERTIME | 0 | 0 | 371 | 0 |
| 4110030 SICK LEAVE BUYOUT | 0 | 400 | 550 | 500 |
| 4130110 RETIREMENT | 0 | 20,099 | 20,099 | 9,688 |
| 4130120 MEDICAL & DENTAL INSURANCE | 0 | 23,565 | 23,565 | 11,495 |
| 4130130 WORKERS COMPENSATION | 0 | 1,524 | 1,524 | 347 |
| 4130140 LONG-TERM DISABILITY | 0 | 1,135 | 1,135 | 557 |
| 4130150 UNEMPLOYMENT | 0 | 511 | 511 | 251 |
| <u>OPERATING EXPENSES</u> | | | | |
| 4240000 OFFICE SUPPLIES | 0 | 3,000 | 850 | 0 |
| 4250010 UNIFORMS | 0 | 1,455 | 500 | 0 |
| 4280000 TELEPHONE | 0 | 1,080 | 280 | 700 |
| 4310000 PROFESSIONAL & TECHNICAL | 0 | 6,000 | 6,000 | 0 |
| 4310810 CONTRACT SERVICES | 0 | 0 | 0 | 74,717 |
| 4330000 TRAINING | 0 | 1,642 | 0 | 0 |
| 4480000 DEPT SUPPLIES | 0 | 21,372 | 20,554 | 0 |
| <u>CAPITAL OUTLAYS</u> | | | | |
| 4740000 EQUIPMENT | 0 | 0 | 0 | 0 |
| TOTAL FLEET | 0 | 184,031 | 178,187 | 148,413 |
| FUNCTIONAL SUMMARY | | | | |
| SALARIES & BENEFITS | 0 | 149,482 | 150,003 | 72,996 |
| OPERATING EXPENSES | 0 | 34,549 | 28,184 | 75,417 |
| CAPITAL OUTLAYS | 0 | 0 | 0 | 0 |
| TOTAL FUNCTIONAL AREAS | 0 | 184,031 | 178,187 | 148,413 |

PAYROLL BUDGETING SCHEDULE 5/3/2010

| TITLE | CHG PCT | FULL TIME | PART TIME | SPECIAL APPT. | ON-CALL | OVER TIME | SICK LEAVE | VEHIC ALLOW | UNIF ALLOW | UNEMP. | DISABIL. | LNG. TRM. | RETIRE | INSUR | WORK COMP | TOTAL PERSONNEL COST |
|-------------------------|---------|-----------|-----------|---------------|---------|-----------|------------|-------------|------------|---------|----------|-----------|---------|---------|-----------|----------------------|
| | | 4110000 | 4110001 | 4110XXX | 4110100 | 4110003 | 4110030 | 4130160 | 4130170 | 4130150 | 4130140 | 4130110 | 4130120 | 4130130 | | |
| ===== | | | | | | | | | | | | | | | | |
| FLEET PURCHASING & INV. | | | | | | | | | | | | | | | | |
| ===== | | | | | | | | | | | | | | | | |
| 61444102 | | | | | | | | | | | | | | | | |
| ----- | | | | | | | | | | | | | | | | |
| ADMIN ASSISTANT II | 90% | 34,460 | | | | | | | | 172 | 383 | 6,651 | 6,930 | 60 | 48,656 | |
| FLEET SERVICE TECH | 41% | 15,698 | | | | | | | | 78 | 174 | 3,030 | 4,565 | 287 | 23,833 | |
| @SICK LEAVE BUYOUT | 100% | | | | | | 500 | | | | | 7 | | | 507 | |
| ----- | | | | | | | | | | | | | | | | |
| TOTAL | | 50,158 | 0 | 0 | 0 | 0 | 500 | 0 | 0 | 251 | 557 | 9,688 | 11,495 | 347 | 72,996 | |
| ===== | | | | | | | | | | | | | | | | |

EXPENDITURE DETAIL FY 2010-2011

PUBLIC WORKS DEPARTMENT

Program

Program Number

Fleet Purchasing & Inventory

61444102

| Account Title/ Account Number | Amount | Description / Justification |
|----------------------------------|--------|---|
| Telephone 4280000 | 700 | Phone charges for Admin Assistant |
| Contract Services 4310810 | 74,717 | Inventory and administration services with Salt Lake County |

**FLEET REPLACEMENT
61444201**

| | ACTUAL FY 08-09 | ADJUSTED BUDGET FY 09-10 | YEAR-END ESTIMATE FY 09-10 | CM RECOM. BUDGET FY 10-11 |
|---------------------------------------|--------------------|--------------------------------|----------------------------------|---------------------------------|
| <u>SALARIES & BENEFITS</u> | | | | |
| 4110000 SALARIES FULL-TIME | 0 | 33,291 | 38,525 | 14,937 |
| 4110003 OVERTIME | 0 | 0 | 87 | 0 |
| 4110030 SICK LEAVE BUYOUT | 0 | 100 | 227 | 200 |
| 4110100 ON CALL SALARIES | 0 | 0 | 170 | 0 |
| 4130110 RETIREMENT | 0 | 7,262 | 7,262 | 2,886 |
| 4130120 MEDICAL & DENTAL INSURANCE | 0 | 5,839 | 5,839 | 2,634 |
| 4130130 WORKERS COMPENSATION | 0 | 715 | 715 | 273 |
| 4130140 LONG-TERM DISABILITY | 0 | 370 | 370 | 166 |
| 4130150 UNEMPLOYMENT | 0 | 166 | 166 | 75 |
| <u>OPERATING EXPENSES</u> | | | | |
| 4255100 VEHICLE LEASE | 0 | 67,500 | 67,500 | 67,500 |
| <u>CAPITAL OUTLAYS</u> | | | | |
| 4740200 REPLACEMENT VEHICLES | 0 | 1,185,230 | 1,185,230 | 500,000 |
| TOTAL VEHICLES & DEPREC. | 0 | 1,300,473 | 1,306,091 | 588,671 |
| FUNCTIONAL SUMMARY | | | | |
| SALARIES & BENEFITS | 0 | 47,743 | 53,361 | 21,171 |
| OPERATING EXPENSES | 0 | 67,500 | 67,500 | 67,500 |
| CAPITAL OUTLAYS | 0 | 1,185,230 | 1,185,230 | 500,000 |
| TOTAL FUNCTIONAL AREAS | 0 | 1,300,473 | 1,306,091 | 588,671 |

PAYROLL BUDGETING SCHEDULE 5/3/2010

| TITLE | CHG PCT | FULL TIME | PART TIME | SPECIAL APPT. | ON-CALL | OVER TIME | SICK LEAVE | VEHIC ALLOW | UNIF ALLOW | UNEMP. | DISABIL. | LNG.TRM. | RETIRE | INSUR | WORK COMP | TOTAL |
|--------------------|---------|-----------|-----------|---------------|---------|-----------|------------|-------------|------------|---------|----------|----------|---------|---------|-----------|--------|
| | | 4110000 | 4110001 | 4110XXX | 4110100 | 4110003 | 4110030 | 4130160 | 4130170 | 4130150 | 4130140 | 4130110 | 4130120 | 4130130 | COST | |
| ===== | | | | | | | | | | | | | | | | |
| FLEET REPLACEMENT | | | | | | | | | | | | | | | | |
| ===== | | | | | | | | | | | | | | | | |
| 61444201 | | | | | | | | | | | | | | | | |
| FLEET MECHANIC II | 6% | 2,939 | | | | | | | | 15 | 33 | | 567 | 481 | 54 | 4,089 |
| FLEET MECHANIC II | 6% | 2,418 | | | | | | | | 12 | 27 | | 467 | 710 | 44 | 3,678 |
| FLEET MECHANIC III | 6% | 3,245 | | | | | | | | 16 | 36 | | 626 | 481 | 59 | 4,464 |
| FLEET MECHANIC III | 6% | 3,090 | | | | | | | | 15 | 34 | | 596 | 481 | 56 | 4,273 |
| FLEET MECHANIC III | 6% | 3,245 | | | | | | | | 16 | 36 | | 626 | 481 | 59 | 4,464 |
| @SICK LEAVE BUYOUT | 100% | | | | | 200 | | | | | | | 3 | | | 203 |
| TOTAL | | 14,937 | 0 | 0 | 0 | 0 | 200 | 0 | 0 | 75 | 166 | | 2,886 | 2,634 | 273 | 21,170 |
| ===== | | | | | | | | | | | | | | | | |

EXPENDITURE DETAIL FY 2010-2011

PUBLIC WORKS DEPARTMENT

| Program | Program Number |
|-------------------|----------------|
| Fleet Replacement | 61444201 |

| Account Title/ Account Number | Amount | Description / Justification |
|----------------------------------|---------|---|
| Vehicle Lease 4255100 | 67,500 | Lease payment for vector truck and street sweeper - payment 5 of 8. |
| Replacement Vehicles 4740200 | 500,000 | |